Wedding Planner

Quote	Done	Six months before:
		set: the budget
		choose: the type of ceremony
		choose: the type of reception
		choose: your gown style
		choose: ceremony venue, date and time
		choose: your attendants
		choose: bridesmaids gowns
		complie: a guest list
		consider: arrangements for drinks
		consider: style of flowers
		discuss: the honeymoon
		book: hairdresser
		book: dressmaker
		book: caterer
		book: wedding transport
		book: photographer
		book: videographer
		book: catering equipment hire
		book: musicians and/or DJ
		book: ceremony venue
		book: reception venue
		book: time off work
Quote	Done	**Five months before:**
		review: budget and planning schedule
		purchase: underwear, shoes & accessories
		choose: the attendant's dresses, outfits
		book: the hire firm for formal wear / arrange fittings
		book: a florist
		finalise: menu for reception
		arrange: wedding insurance cover
		prepare: a wedding gift list
Quote	Done	**Four months before:**
		review: budget and planning schedule
		select: music for ceremony
		select: the bouquets, corsages, buttonholes
		select: and order the stationery
		finalise: the order of service
		finalise: flowers for the ceremony and reception venues
		order: or bake the cake (if it's a fruit cake)
		buy: wedding rings
		book: accommodation for wedding night
		book: fitting for groom and his attendants suits
Quote	Done	**Three months before:**
		review: budget and planning schedule
		book: the registrar of confirm civil arrangements
		apply: for a new passport (if you are changing your name)
		arrange: visas or travel documents
		arrange: inoculations (if you are honeymooning in an exotic location)
		finalise: photography arrangements
		finalise: video arrangements
		write: your vows if you are composing your own
Quote	Done	**Two months before:**
		review: budget and planning schedule
		post: invitations (at least six weeks in advance)
		record: acceptances and declines-with-regrets
		register: the wedding gift list with a local store
		record: gifts received and write thank-you letters
		begin: preparing and freezing food, if self catering
		order: or buy drinks for reception, if supplying your own
		buy: ribbons for wedding cars
		learn: to dance your wedding dance

Quote	Done	**One month before:**
		review: budget and planning schedule
		apply: for your marriage license
		confirm arrangements for:
		cake maker
		caterers
		celebrant/minister/priest
		ceremony and reception venuse
		collection of hired items
		dressmaker
		drinks
		florist
		musicians or DJ
		photographer
		travel agent
		videographer
		arrange: final fittings and delivery
		arrange: going away and honeymoon clothes
		arrange: hen and stag nights or delegate attendants
		arrange: transport and hospitality for attendants
		arrange: venue and organisation for dressing and preparations on the morning of wedding
		try on: dress with all underwear, shoes and accessories
		wear in: wedding shoes
		order: travellers cheques, foreign currency, visas
		visit: the hair stylist with your head-piece/veil
Quote	Done	**Three weeks before:**
		review: budget and planning schedule
		prepare: seating plan and write or have place cards printed
		send out: change of address/name information
Quote	Done	**Two weeks before:**
		review: budget and planning schedule
		confirm: the number of guests with the caterer
		ice the cake or take delivery
		prepare: speeches
		service: the going-away car
Quote	Done	**One week before:**
		attend: rehearsal
		review: attendants duties with them
		delegate: someone to pick up button holes and "order of service" sheets (traditionally the best man)
		delegate: someone to take care of the wedding gifts after the wedding (traditionally maid of honour)
		collect: certificates, licences
		pack: clothes and documents for honeymoon
		plan: the wedding day timetable, consering how special events might cause traffic delays on the day.
		enjoy: the hen or stag night
		check: the arrangements for the return of hired clothing
Quote	Done	**A few days before:**
		collect hired items
		collect: travellers cheques and foreign currency
		prepare: food for reception, if self-catering
		finalise: drinks, collect hired glassware or catering equipment
		arrange: for honeymoon luggage and clothes to be taken to reception venue